

# Springvale Room Bookings

Welcome! Please see info about prices for room bookings and what type of catering you will require with your

Room Type	Full Day Price	Half Day Price
Presentation Room withy laptops (Seats 50) Room C4	£150	£75
Meeting room (Seats 25) Room C11	£100	£50
Hire of Smart Screen TV	£30	£15
Classroom or workshop	POA	POA

If there are no rooms available for your date, please contact us so we can source another room for your event. Please not that half day bookings or are 3 ½ hours hire anything over that time will be charged at a full day rate for the room.

Once your booking has been placed we will contact you to confirm details, you will receive an email that we have received your booking.

You will then receive a confirmation email for your booking. If we require any more info we will contact you before the event.

An invoice will be sent out within 30 days of the booking for payment.

There is a special rate for non-profit community organisations, prices will confirmed once we receive your booking.

**Enquire online @ [springvalelearning.com](http://springvalelearning.com) or contact reception on T: 028 90 242362 E: [info@springvalelearning.com](mailto:info@springvalelearning.com)**